

Newsletter

THE
FACILITATOR
The Newsletter for facility management professionals

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President's Podium WHAT'S ON MY PLATE

As your president, I feel that my responsibility is to inspire, motivate, educate or inform the chapter members. This is not always easy because I am not any smarter than anyone else is. All I can share are some of my experiences and hope they prove helpful to others. In fact, one of the greatest benefits of IFMA membership is to hear how the other guy handled the situation.

My day starts early. I try to be in the pool for my workout by 6:00 a.m. That is, if I don't get hit with a bunch of complaints or other helpful comments before entering the water. Or, if I don't have to start the pool pump that went off in the thunderstorm last night, or have to adjust level because the chlorine pump timed out during the night, or it isn't too cold, or hot, or whatever.

As I return to my desk, the computer goes on, the PDA gets synchronized, the vo listened to and the e-mail gets responded to. The women's locker room is too col wasn't emptied in someone's office last night, there is a dead mouse under a chai wasn't set up on time last night, they forgot the decaf, someone spilled coffee on the social hall, the therapy pool chlorine pump is leaking, the recycling barrel is f assistant is out ill today. By the way, I have to log the security alarm I responded this morning. Ah, welcome to Monday morning.

Many of the items listed above may seem petty, but they are important to the peo Almost every activity in our facility, no, every activity in our building is depende management. As soon as one enters the parking lot, he starts to form an impressic facility. Are the grounds litter-free and groomed? Are the parking lot lights work asphalt smooth and well marked? Is the entry glass clean? Is the signage clear? Is well lit or are there missing lamps? Is the carpet stained and/or tile polished? Has been set up correctly and on time? Did the sound system work? Were the refresh delivered on time? Is the temperature comfortable? Is the pool water temperature

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Mark Your Calendar

May 18, 2004
Tour of Kansas
Speedway

June 3, 2004
Annual Golf Outing
Painted Hills Golf
Course

July 20, 2004
So You Want to
Build a Building
Christ Community
Church

the chemicals properly balanced? Is the fitness equipment working? Are the restrooms
Etc. Etc.

Besides the routine care required, there are certain projects that are either seasonal
upon us by circumstances. Some of mine are:

- Security concerns is a current theme in a Jewish agency.
- Campus Crisis Response Plans review and revised
- Quarterly Crisis Response Training
- Employee Safety Training
- Preparing outdoor pools and grounds for summer activity
- Patching cracks in tennis courts
- Planning for major renovation of indoor pool
- Overseeing remodeling project

The Facility Manager's areas of expertise:

- HVAC, electrical and plumbing systems and preventive maintenance
- Housekeeping needs
- Landscaping
- Security
- Interpersonal relations
- Federal, state and local regulations
- Right-to-Know laws
- Preparing proposals, bidding and contract administration
- Communications systems
- Project management
- Relations with safety forces, city planners, health inspectors
- Interior finishes such as floor and wall coverings, furnishings, office equipment

Most of the work of the facility manager is only noticed when something goes wrong
expected to perform 24/7.

Well, I'm overwhelmed. These are a few things that are on my plate. What's on yours?



Alan Bram, President
Kansas City IFMA Chapter



MAY PROGRAM REVIEW

IFMA
Christ Community Church

The May IFMA meeting was held at Christ Community Church in Leawood. The meeting
started at 11:30 with a tasty meal from Brancato Robinson Caterers and then moved to
speakers discussing code compliance within the occupied facility.

The first speaker was Sam Maupin with the City of Leawood Codes Administration about when building permits are necessary, and what are the proper procedures to follow. Don Birchler with FP&C Consulting was the second speaker, and he discussed fire code compliance. Barb Haman with Gould Evans Goodman Architects was our final speaker, she addressed ADA issues in tenant refinish and tenant occupancy. After the presentation finished, there was a question and answer period.

Due to the constraints of time, the presenters were only able to give a 30-minute presentation on their given topics. Each of them was able to supply handouts that gave more detail about their presentation and listings of where to find more information. If you were not able to attend, you can contact Mark Stubbolo at marks@ccefc.org to get copies of their information.

There were approximately eighty IFMA members and guests that attended the meeting. On behalf of Kansas City IFMA we would like to thank Sam, Don, and Barb for their time.



Panel Guests: Sam Maupin, City of Leawood; Don Birchler, FP&C Consulting; Barb Haman, Gould Evans Goodman Architects

EXTRA! EXTRA!
Don't Miss It!
This is your chance to impact the future of the C

Special Program
Tuesday, June 18, 2002
11:30 a.m. - 1:00 p.m.
Sprint, 6220 Sprint Parkway, Rm. 2B221
Park in Garage "P" off West 119th Street
Members only -- Lunch \$10.00

STRATEGIC PLANNING

**We will break into work groups to examine where we have been, w
and where we are going.**

Register on-line through Evite.
Watch for announcement!



Winners Chosen

Scott Quarterson and **Jim Funderburke** were the winners of the Member Survey held at the Strategic Planning Chapter meeting Tuesday, June 18th. Their names were chosen from among the 62 survey respondents. Scott won the \$50.00 gift certificate to Home Depot and Jim won the Midland Weather/Hazard Alert Radio. A special thanks is in order to all chapter members who took the time to respond to the survey. Sixty-two respondents, or 26% of the membership. This was a great response.

Any member who would like a copy of the survey summary should e-mail chairman Alan Bram, and he will reply and attach the summary (alanb@jewishkc.org.)

Thank you!

RESEARCH REQUEST

I am an assistant professor at the Rhode Island School of Design, researching post-occupancy evaluation. I will be conducting a survey of facilities managers and designers to determine the use of post-occupancy evaluation and the goals and methods of the evaluation, as well as to share the results of this research with all of the participants.

If you have experience in post-occupancy evaluation and would be interested in taking the survey, it should take approximately 5-15 minutes to complete.

The survey will be administered on line, through the website:
<http://www.surveymonkey.com/survey/poefm>

THE WEBSITE WILL BE AVAILABLE JUNE 3 - JUNE 28, 2002. Unfortunately, the response is drawing to a close. I would appreciate any help you can give me to complete the survey.

Haworth is sponsoring this research through administrative support, the use of the survey software and research analysis input.

If you have any questions, my e-mail address is clasch@risd.edu

Thank you for your help.

Carol Lasch
401-331-1585

The Kansas City IFMA Chapter Welcomes our Newest CFMs!

Congratulations are in order for the three newest success stories from our CFM students. We are very proud to announce that these individuals now carry the designation of Certified Facility Manager. Their names are:

Thomas Hackney, CFM

Facility Manager for Aramark Facility Services

Galen Swanigan, CFM
Facility Services Director for Hallmark Cards, Inc.

John Harter, CFM
Facilities Supervisor for Sony Corp. (WRPC)

We're Proud of You!



Thomas Hackney, CFM



Galen Swanigan, CFM



John Harter, CFM

Welcome New Member

Sandy Tang
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Email: ctang15925@aol.com

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Records Center of Kansas City I
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Fax: 816-454-1040
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CFM'S KNOW - DO YOU?

Following is a question which might appear on the CFM (Certified Facility Mana
Can you answer it?

Why should carpet be laid out before delivery to the installation site?

- A. To inspect for defects
- B. To pre-cut for room size
- C. To allow time for out gassing
- D. To make sure there is enough for the job

Answer to last month's question: A. 20 feet.

Quick Pix



Registration Table at May Meeting



Is it a plane? Rick Bond, Sam Davidson, Dick Cooper and Mark Stubbolo.



Donna Koontz is getting dessert for someone at her table!



Members at lunch prior to meeting.



Members at lunch prior to meeting.



Program Chair, Jackie Coleman, and host Mark Stubbolo of Christ Community Ch



Sam Davidson of Childrens International promotes the Annual IFMA Golf Tourna



Don Birchler of FP&C Consulting



Barb Haman with Gould Evans Goodman Architects



Sam Maupin with the City of Leawood Codes Administration

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